

# Standing Order Instruction

- Your 3 options are:
- 1 Complete this form and send/take to YOUR bank - do NOT return it to Trinity
  - 2 Use relevant data (Trinity bank details) to complete Standing Order form provided by your bank - your bank may only accept their own form
  - 3 Use relevant data (Trinity bank details) to set up Standing Order on line

## Details of the account where payments will come from:

Account name

  

Account number

Sort Code

## Details of the account where payments will be sent to:

Account name

Reference: (your name(s))

Bank

Branch

Account number

Sort Code

## Payment details

Amount (in figures)

Date of first payment

Either:

Date of last payment

or

Until further notice (tick box)

Frequency

Tick one of the following boxes:

Weekly

Monthly

Quarterly

Annually

If weekly, select a day (Mon – Fri)

## Confirmation

Signature

Date

Signature (if joint account)